



**City Council
Pre-Agenda/Regular Meeting Minutes
Monday
February 10, 2020 @ 6:00 pm
Trinity City Hall Annex**

Members Present: Mayor Pro-Tem Don Payne; **Council members:** Jack Carico, Bob Hicks, Tommy Johnson and Steve Lawing.

New Board Members Present Following Oath of Office: Richard McNabb, Mayor

Others Present: City Manager, Debbie Hinson; City Attorney, Bob Wilhoit; Planning Director, Marc Allred; City Clerk, Annette de Ruyter; Deputy Sgt. Kyle Cox; Deputy Zach Dark and other interested parties.

City Manager asked Council for a motion to change the order of Items on the Agenda. The following changes were approved by Council. *A motion was made by Council member Johnson to approve the Order of the Agenda. The motion was seconded by Council member Payne and approved unanimously with a vote of 5 ayes and 0 nays.*

- Mayor Pro-Tem Payne would call the meeting to Order
- Mayor Pro-Tem Payne would do Pledge of Allegiance and the Invocation
- Mayor Pro- Tem Payne would present the plaque to Coach Kelly.
- **Call to Order; Welcome Guests and Visitors**

Mayor Pro-Tem Payne called the Meeting to order at 6:00 pm.

- **Pledge of Allegiance and Invocation**

Mayor Pro-Tem Payne introduced Boy Scout Troop 25 which then led the Pledge of Allegiance with a flag ceremony.

Mayor Pro-Tem Payne gave the Invocation.

Organizational Business

- **Recognition of Coach Kelly on his 600th win for Trinity High School Boys Basketball Team.**

Mayor Pro-Tem Payne presented the Recognition Plaque to Coach Kelly and congratulated him on his success of 600 career wins.

- **Administration of Oath of Office to newly appointed Mayor, Richard McNabb**

City Clerk, Annette de Ruyter administered the Oath of Mayor to Richard McNabb.

- **Review amend if needed and approve Regular Meeting Agenda to include the Change of Order.**

A motion was made by Council member Payne to approve the Agenda as presented with the Change of Order. The motion was seconded by Council member Carico and approved with a vote of 5 ayes and 0 nays.

Regular Meeting Begins Here:

I. Standing Report

A. Update on Subdivisions/ Trinity Middle School Development

Mayor McNabb opened this Item and called on Planning Director for update and presentation.

Mr. Allred updated the following subdivisions:

Cottages at Piper Village

- Still grading and clearing property
- Sent letter to homeowner of two condemned homes advising her that she needs to give the City a plan concerning her plans by the end of the month.
- She contacted the City saying she was sending a response however we have never received it.

Trinity Middle School

- Dry Stormwater Pond installed
- Installed two manholes near wetland
- Installing sewer line from wetland to private line first
- They received a small easement from the Wall's to connect to our manhole last week (February 3-7)

Fox Chase Subdivision

- Surveyed property to stay off wetland and 10' from creek except where they are crossing sewer
- Bringing in manhole material waiting on sewer permit from NCDEQ

Colonial Ridge Subdivision (Formally Chuck Grubb)

- Continued down the first road after NCDEQ gave them the okay that the previous portion was properly stabilized.

Steeplegate Village

- Subdivision entrance sign installed
- 18 of the 38 lots have received zoning and building permits
- At current rate, all lots will have a zoning permit by the end of April
- Streetlights are now on.

II. Public Comment Period

Mayor McNabb opened the Public Comment Section and called on those who had signed in and wished to speak during Public Comment to please come forth.

With no one wishing to speak, Mayor McNabb proceeded with the meeting.

III. Consideration of Consent Agenda: These items are considered routine, non-controversial and are considered and approved by motion, second, and vote.

1. Approval of the Minutes for the January 14, 2020 City Council Meeting Minutes.

Mayor McNabb opened this Item and called for discussion, changes, and or motion.

A motion was made by Council member Lawing to approve the minutes as presented. The motion was seconded by Council member Payne and approved with a vote of 5 ayes and 0 nays.

IV. Public Hearings

2. Archdale Trinity Chamber Annual Report and Funding Request

Mayor McNabb called on Beverly Nelson, President of Archdale Trinity Chamber for presentation.

Ms. Nelson thanked Council for allowing her to make a presentation. She discussed her purpose for being here tonight as included in the 3 following bullet points. (Attachment 1).

- Thank you for your support in 2019
- Present to the Council what the Chamber has accomplished in 2019 and present the goals for 2020
- Also, to ask for support in the coming year.

Mayor McNabb thanked her for her presentation and advised funding will be considered during the city's annual budget review.

Mayor McNabb opened the Public Hearing at 6:29 pm.

With no one speaking for or against, the Public Hearing was closed at 6:29 pm.

3. Archdale/Trinity Branch of Randolph County Library

Mayor McNabb opened this Item and called on Matt Shaw for presentation.

Mr. Shaw thanked Council for allowing him to present information regarding the Archdale Trinity Library. He discussed all the amenities the Library offers for the residents. (See Attachment 2)

Mayor McNabb opened the Public Hearing at 6:41 pm.

With no one speaking for or against, Mayor McNabb closed the Public Hearing at 6:41 pm.

With no other discussion, Mayor McNabb responded to Mr. Shaw that this request would be considered during budget review.

V. New Business

4. Adopt Retreat Agenda

Mayor McNabb opened this Item and called on Manager Hinson for discussion.

Manager Hinson advised Council the Retreat Agenda had been provided in their packet. She reiterated to Council if they had any changes to contact her so any changes could be incorporated prior to the information concerning agenda items were copied and placed in the Annual Retreat Books. If there are no changes, the Retreat books will be ready this week for their review.

A motion was made by Council member Lawing to approve the Retreat Agenda as presented. The motion was seconded by Council member Johnson and approved with a vote of 5 ayes and 0 nays.

5. Consider contribution to Run 5 Feed 5 (K) event sponsored by the Community Outreach of Archdale-Trinity (COAT)

Mayor McNabb opened this Item and called on Manager Hinson for discussion.

Manager Hinson discussed the Run 5 Feed 5 program. This is the sixth annual event for this program and will take place at Trinity High School on March 28, 2020. The City of Trinity did participate in this program last year with a Gold level donation of \$1000.00. The money donated comes from funds received from the ATM Rentals that are deposited in a small Parks and Recreations Fund account.

After discussion, a motion was made by Council member Payne to donate \$1,000.00 to the Run 5 Feed 5. The motion was seconded by Council member Lawing and approved with a vote of 5 ayes and 0 nays.

6. Five Year IT Contract with Kelly Office Solutions

Mayor McNabb opened this Item and called on Manager Hinson for discussion.

Manager Hinson reviewed the information provided in packet and asked for a motion for approval.

After discussion, this Item was tabled until more information was available.

7. Code Enforcement Report and Permits Report

Mayor McNabb opened this Item and called on Planning and Zoning Director, Marc Allred for discussion.

Mr. Allred reported that 9 cases were closed, and 6 cases were opened on the Code Enforcement Report.

Mr. Allred updated Council on the property located on the corner of Kennedy Road and Meadowbrook Road. A civil citation has been issued on the gaming store.

VI. Business from City Manager and Staff

City Manager Hinson informed those present the Annual Retreat will be on Friday, February 21, 2020 beginning at 8:30am. There will be a light breakfast beginning at 8:00 am.

City Clerk, Annette de Ruyter shared the following:

- The Infrastructure Meeting will be Monday February 17, 2020 at 6:00 pm.
- The Planning and Zoning Meeting Will be Monday February 24, 2020 at 6:00 pm.

Public Works, Rodney Johnson discussed possible dates for the City Haul. The dates for consideration are:

Spring

- March 26, 27 and 28
- April 9, 10 and 11

Fall

- October 1,2 and 3
- October 29, 30 and 31

VII. Business from Mayor and Council

None

VIII. Adjournment

With no other business to discuss, a motion was made by Council member Payne to adjourn the February 10, 2020 meeting at 6:55 pm. The motion was seconded by Council member Hicks and approved with a vote of 5 ayes and 0 nays.